



Notice of Meeting of the Parish Council

To: All Members of the Parish Council

I hereby give you notice that a Full Meeting of Plaistow and Ifold Parish Council will be held on **Wednesday 8th September 2021** at **19:30** at the **Winterton Hall, Plaistow**. All Members of the Council are hereby summoned to attend for the purpose of considering and resolving upon the business to be transacted at the Meeting as set out hereunder. **Members of the Press and Public are welcome to attend in person.**

Dated: 1st September 2021

Yours faithfully

Catherine Nutting

Clerk & RFO to the Council

Covid-19 measures

Public and Press are encouraged to join this meeting remotely via Zoom:

To join the meeting please follow this link:

<https://us02web.zoom.us/j/89579109844?pwd=c1djcWp3b0lHSU1UeGVLUkNYTXI2dz09>

Meeting ID: 895 7910 9844

Please email the Clerk for the password clerk@plaistowandifold.org.uk

The Zoom link is also available on the Parish Council's website: <https://plaistowandifold.org.uk/>

The Zoom meeting may be paused if the Council resolves to exclude the Press and Public from the meeting in accordance with s.1(2) of the Public Bodies (Admissions to Meetings) Act 1960 on the grounds that it may involve the likely disclosure of exempt information.

BUSINESS TO BE TRANSACTED

Appendices & Clerk's Report can be found on the website.

Number	Item	Time
1.	Apologies for absence & housekeeping Recommendation: - To receive apologies for absence from Cllrs Taylor, Colmer and County Councillor Janet Duncton.	1 min
2.	Disclosure of interests Recommendation: - To deal with any disclosure by Members of any disclosable pecuniary interests and interests other than pecuniary interests, as defined under the Plaistow and Ifold Parish Council Code of Conduct and the Localism Act 2011, in relation to matters on the agenda.	2 mins

3. **Minutes** 1 min
Circulated separately and on the [website](#).
 Recommendation: - To approve the Minutes of the full Parish Council Meeting held on 14th July 2021 and resolve to sign via Secured Signing in accordance with Standing Order 9(d).
4. **Public participation** 10 mins
 Recommendation: - To receive and act upon, if considered necessary by the Council, comments made by members of the public in accordance with relevant legislation and Plaistow and Ifold Parish Council's [Policy](#). Questions, or brief representations can be made either in person, or in writing provided they were sent via email to the Clerk no later than 4pm Wednesday 8th September 2021. Public Participation shall not exceed 10 minutes, unless directed by the Chairman. A speaker is limited to 5 minutes.
5. **To receive reports from County and District Councillors** 10 mins
 Recommendation: - To give an opportunity to receive an update from Councillors at a [District and/or County](#) level on business and activities that affect Plaistow and Ifold Parish and the local area.
6. **Financial Matters** 15 mins
1. **Order for Payments** mins
 Financial Report for July - September (up to 01.09.2021). Includes income and expenditure since the last Council meeting on 14.07.2021.
 Recommendation: -
- a. To review the Order for Payments
 b. To note NatWest's £200 'apology' for poor service and decide which budget to allocate it to
 c. Resolve to authorise the expenditure listed
2. **Financial Committee (FC) update**
 Recommendation: -
- a. To note the minutes of the FC.
 b. To approve the recommendations of the FC, regarding:
- (i) taking £50,000 loan
 (ii) North Singers grant application
3. **To sign the PWLB loan application**
 Recommendation: - To formally execute the PWLB loan application.

4. Tree surgery of Sessile Oak on Plaistow Village Green

Recommendation: -

- a. To note the quote from Andrew Gale Tree Surgery
- b. To approve the recommended works
- c. To consider the suggested re-wilding project under the tree

5. Northern Parishes Meeting

Recommendation: -

- a. To note the minutes of the Northern Parishes Meeting
- b. To consider the request to designate a 'fighting fund'
- c. To consider adding joining the SDNP to ongoing agendas and consulting with the community

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| 7. | Annual Assembly
Recommendation: - To note the minutes of the Newsletter Steering Group (NSG) and approve the recommendations. | 5
mins |
| 8. | September E-Newsletter
Recommendation: - To resolve to approve the recommendations of the NSG. | 5
mins |
| 9. | Lady Hope Playpark update
Recommendation: - To receive an update regarding the Playpark refurbishment project. | 3
mins |
| 10. | The Drive, Ifold Entrance Refurbishment project update
Recommendation: - To receive an update regarding The Drive, Ifold entrance refurbishment project. | 3
mins |
| 11. | Parish Online
Recommendation: - To consider the new arrangement for the service and approve the annual cost. | 2
mins |
| 12. | Publication scheme
Recommendation: - To adopt the Information Commissioner's Publication Scheme without amendments. | 1 min |
| 13. | Working Groups
Recommendation: - To adopt the Working Groups Policy and Terms of Reference document. | 1 min |

14.	<p>Covid-19 Shielding</p> <p>Recommendation: - To consider and approve Members' absence from meetings due to shielding because of Covid-19 vulnerabilities.</p>	2 mins
15.	<p>Highway Matters</p> <p>1. Matters to be reported by Members.</p> <p>Recommendation: -</p> <p style="padding-left: 40px;">a. To receive and resolve to act upon any Highway matters raised by Councillors.</p>	5 mins
16.	<p>Neighbourhood Plan update</p> <p>Recommendation: - To receive an update from the Neighbourhood Plan Steering Group.</p>	5 mins
17.	<p>Lagoon 3</p> <p>Recommendation: - To receive an update regarding the progress of the LPA's enforcement action.</p>	3 mins
18.	<p>Correspondence</p> <p>Recommendation: - To receive correspondence not listed as an agenda item above.</p>	2 mins
19.	<p>Clerk's update</p> <p>Recommendation: - To receive general updates and resolve to act upon any matters arising.</p>	2 mins
20.	<p>Items for inclusion on a future agenda</p> <p>Recommendation: - To notify the Clerk of any matters to be added to a future agenda.</p>	1 min
21.	<p>Meeting Dates</p> <p><u>All</u> meetings in September will take place at WINTERTON HALL, PLAISTOW</p> <p>15th September, 19:30 – Winter & Emergency Plan Committee meeting</p> <p>28th September, 19:30 - Planning & Open Spaces Committee</p>	1 min